

KINGSTON LAVENDER FESTIVAL

2019 Vendor Application

What: Kingston Lavender Festival

Where: Kingston House (25300 Miller Bay Road in Kingston, WA)

When: 11:00 am~4:00 pm on Saturday, July 6, 2019

Thank you for your interest in the Kingston Lavender Festival, a one-day, free community event in North Kitsap. With 27,000 responses to our Facebook event post as of February, this year promises to be our biggest festival yet!

The 2019 festival welcomes on-site vendors for the first time. If you offer a unique handmade or grown product, or you're a nonprofit with an inclusive mission, we welcome you to apply.

Festival Market

Vendors can choose from a \$50 "Basic Package" or a \$100 "Deluxe Package." All packages include a 10' x 10' space with one 8-foot table and 2 chairs and a listing on the Festival website. "Deluxe" vendors also receive a 10' x 10' pop-up canopy, an additional table and chairs, electricity (if available) and a half-page ad in the Festival Program. Canopies must be properly secured by stakes or weights and comply with Kitsap County Fire Marshal's Office requirements.. The event will be held rain or shine. No refunds will be issued.

Products

In order to promote a positive selling experience for our vendors and visitors, we will try to limit product duplication. To this end, all items sold by vendors must be approved in writing (email) before being offered for sale. No lavender products may be offered for sale without permission. Vendors that are sampling or selling food products for the public must submit a permit from the Kitsap Public Health District, and provide an insurance certificate naming Kingston House as an additional insured. Please submit copies of all required documents with your application.

Set-up

Set up will begin on Saturday, July 6, 2018 at 9:00 a.m. All booths will be inspected to ensure safety compliance with the Kitsap County Fire Marshal's Office. Booths must be staffed and open for business by 10:00 a.m., and must remain open until 4:00 p.m. Early breakdown is not permitted.

Booth Security

We are not able to offer booth security for this event. Kingston House is not responsible for loss or damage.

Prohibitions

Smoking, vaping, alcohol and weapons (e.g. firearms) are not allowed on the premises. Vendors in violation of this policy will be asked to leave the Lavender Festival and the space fee will be forfeited.

Animals

Up to one dog per person is allowed if leashed or crated at all times. Do not leave your dog(s) in a vehicle. Aggressive behavior will not be tolerated. Please clean up after your pet.

Questions

Please direct queries to Matt at (360) 889-8101 or lavender@kingston.house.

Application

1. Please provide your business/organization and contact information:

Vendor:			
Contact:		Phone:	
Address:			
E-mail:		Website:	

2. Please describe each item that you will offer for sale. You may include photos or a website link (Attach additional sheets as needed):

1.	
2.	
3.	
4.	
5.	

3. Please indicate which package you would like to reserve:

<input type="checkbox"/> Basic Package: \$50	<input type="checkbox"/> Deluxe Package: \$100
Included: - 10' x 10' space - One - 8' x 30" table - 2 chairs - Festival website listing	Included: - 10' x 10' space with portable canopy - Two - 8' x 30" tables - 4 chairs - Festival website listing - Half-page ad in the Festival Program - Electricity (if available)

4. Agreement

In consideration for Kingston House allowing me _____ (“Vendor”) to participate as a vendor on the Kingston House premises during the Kingston Lavender Festival, I hereby agree to indemnify and hold harmless Kingston House, all Kingston Lavender Festival sponsors, and their agents, employees, contractors, or volunteers and the property owner(s) from any loss, liability, damage or costs, including court costs and attorney’s fees, resulting from and arising out of vendor’s participation in this Kingston Lavender Festival. I hereby release Kingston House, all Kingston Lavender Festival sponsors, and their agents, employees, contractors, or volunteers, and the property owner(s) of any liability for the care, custody or control against loss, theft, vandalism, fire or other damage to my property which may occur during the Kingston Lavender Festival. I agree to obtain and maintain any and all required licenses related to the products or services provided. I acknowledge that I am subject to the regulations of the Kitsap Public Health District and the Kitsap County Fire Marshal’s Office. In signing this Agreement, I acknowledge and represent that I have read the foregoing, understand it and sign it voluntarily.

Contact Name:		Date:	
Contact Signature:			

5. Payment & Mail

If you prefer to pay by credit card, please contact Matt at (360) 889-8101. **OR** enclose your non-refundable Vendor space fee via check with your application and any required documents, to

Kingston House
Attn: Kingston Lavender Festival
25300 Miller Bay Road NE
Kingston, WA 98346

Space is limited. Applications must be postmarked by May 31, 2019. Please keep a copy for your records.

Thank you!